

**District of Columbia Bar
Board of Governors Meeting
June 13, 2023**

**Call to Order
(Agenda Item 1)**

President Ellen M. Jakovic called the meeting to order and welcomed everyone with some members attending in person and others via Zoom teleconference.

The following members of the Board of Governors were in attendance: President-Elect Charles R. Lowery Jr., Secretary Shayan Davoudi, Treasurer Shaun M. Snyder (remote), Rebecca F. Cady, Karen A. Newton Cole, Brian K. Flowers (remote), Elizabeth “Sally” Gere, Natalie M. Koss, June B. Kress, Megan Lacchini (remote), Andrea Mangones, Fatema K. Merchant (remote), Steven R. Miller (remote), Peggy Lansbach O’More (remote), Roger Lu Phillips, Ramya Ravindran, Diane A. Seltzer, and Courtney L. Weiner.

Board members Catherine D. Bertram, Janene D. Jackson, Lisa A. Lipsky, and Chad T. Sarchio did not attend.

D.C. Bar Chief Executive Officer Robert J. Spagnoletti and D.C. Bar Pro Bono Center Executive Director Kelli Neptune attended the meeting, along with the following D.C. Bar staff: Matthew Butler (remote), Dennis Cuevas, Akil Ellis, Carla Freudenburg (remote), Kevin Goode (remote), Amy Hackett (remote), Rhonda Jackson, Meredith Janssen (remote), Kathleen Lewis (remote), Margarita Lorenzetti, Caterina Luppi (remote), Erum Mirza, Maurice Morrow, Monica Page, Pamela Robinson, Delonte Rogers, Chelsea Scarborough, Darrin Sobin, Hope Todd, Crystal White, and Adriana Zick (remote). Other attendees included Rules of Professional Conduct Review Committee Chair German A. Gomez (remote), Vice Chair Elizabeth T. Simon (remote), and Subcommittee Chair Stephen H. Marcus. Also attending the meeting was Attorney/Client Arbitration Board Chair Charles A. McCullough, II (remote).

**President's Report
(Agenda Item 2)**

President Jakovic presented her report and congratulated Shaun Snyder, Natalie Koss, Ramya Ravindran, and Courtney Weiner on their reelection to the Board. She recapped some of the programs, meetings, and events that she and other Board members attended and encouraged the Board to attend the D.C. Bar's annual Celebration of Leadership and Presidents Reception on June 22nd.

**Consent Agenda
(Agenda Item 3)**

President Jakovic presented the Consent Agenda to the Board, which included the draft minutes of the April 11, 2023, meeting and the reappointment of non-lawyer member Lisa Lipsky to the Board of Governors.

The Board approved the Consent Agenda.

See Tab 3.

**Treasurer's Report
(Agenda Item 4)**

Treasurer Snyder presented his quarterly report.

See Tab 4.

**CEO's Report
(Agenda Item 5)**

CEO Spagnoletti presented his report, acknowledging the D.C. Bar staff for their work in planning and organizing recent events, including the Judicial and Bar Conference, Candidates Forum, and Lawyers Have Heart run/walk. He also briefed the Board on license renewals and the 2023 D.C. Bar election, which had the highest number of voters since 2013.

See Tab 5.

**Report of the Rules of Professional Conduct Review Committee
(Agenda Item 6)**

German A. Gomez, Stephen H. Marcus, and Elizabeth T. Simon presented the Rules of Professional Conduct Review Committee's proposed amendments to D.C. Rule 1.15(e) regarding the duty to obtain written consent from a client when advanced fees are not held in a trust account.

The Board approved the proposed amendments.

See Tab 6.

**Report of the Attorney/Client Arbitration Board
(Agenda Item 7)**

Attorney/Client Arbitration Board (ACAB) Chair Charles A. McCullough, II, presented a proposed amendment to Rule 11 of the ACAB Fee Arbitration Service Rules of Procedure.

The Board approved the proposed amendment.

See Tab 7.

**Report of the Diversity, Equity, Inclusion, and Accessibility Task Force
(Agenda Item 8)**

President Jakovic presented her report on the Diversity, Equity, Inclusion, and Accessibility Task Force.

**Proposed Amendments to D.C. Bar Bylaws
(Agenda Item 9)**

General Counsel Erum Mirza presented her report and recommendation on the proposed amendments to the D.C. Bar Bylaws.

The Board approved the proposed amendments.

See Tab 9.

**Proposed Revised Procurement and Contracting Policy
(Agenda Item 10)**

General Counsel Mirza presented her report on the proposed revised Procurement and Contracting Policy.

The Board approved the proposed revised Procurement and Contracting Policy.

See Tab 10.

**Proposed Charters – Select D.C. Bar Committees
(Agenda Item 11)**

General Counsel Mirza presented her report and recommendations on the proposed charters for four Board and Bar committees including the Communities, Innovations in Legal Practice, Rules of Professional Conduct Review, and Screening Committees.

The Board approved the proposed charters.

See Tab 11.

**Proposed Dissolution of Pension Committee
(Agenda Item 12)**

General Counsel Mirza presented her report on the proposed dissolution of the Pension Committee and to reassign its responsibilities to the Investment Committee.

The Board approved the dissolution of the Pension Committee.

See Tab 12.

**Year-End Summary Report on the Implementation of 2020-25 Strategic Plan
(Agenda Item 13)**

CEO Spagnoletti reported on the status of projects undertaken by the D.C. Bar this past fiscal year in support of the 2025 Strategic Plan.

**Executive Session
(Agenda Item 14)**

The Board met in Executive Session.

**Adjournment to Annual Board of Governors Reception
(Agenda Item 15)**

There being no further business, President Jakovic adjourned the meeting.

Respectfully Submitted,

Shayan Davoudi

Shayan Davoudi
Secretary