

**SUPERIOR COURT OF THE DISTRICT OF COLUMBIA
ADMINISTRATIVE ORDER 23-23**

**Special Order for Access to Juvenile Justice Records
by the Criminal Justice Coordinating Council**

WHEREAS, pursuant to D.C. Act 25-175 (amending D.C. Code § 22-4234(b-5)), the Criminal Justice Coordinating Council (“CJCC”) shall publish aggregated data on a quarterly basis on process and outcomes of programs, including diversion; and

WHEREAS, pursuant to D.C. Act 25-175 (amending D.C. Code § 22-4234(b-5)), the CJCC shall publish aggregate outcomes on a quarterly basis of alternative dispositions and sentencing agreements; and

WHEREAS, CJCC will report aggregate data on race, gender, age group, offense or charge types, re-arrests, re-papering, and reconvictions while participating in programs, or while receiving alternative dispositions and sentencing agreements; and

WHEREAS, in accordance with D.C. Code §§ 16-2331(c)(5) (2021 Supp.), the court may permit, by special order, the inspection of juvenile case records by person having a professional interest in the work of the DC Superior Court;

NOW THEREFORE, it is hereby

ORDERED, that CJCC may inspect, compile, and analyze the data described in D.C. Code § 22-4234(b-5) regarding process and outcomes of programs:

1. CJCC may inspect record-level, identifiable data on juveniles who started, completed, or participated in programs during the specified quarterly reporting periods, when available and when there are sufficient numbers of juveniles to meet agency reporting restrictions to include data on 1) Race, 2) Gender, 3) Date of Birth, 4) Offenses and/or charges that led to program involvement, 5) Unique identifiers; 6) Start date, 7) Completion date, 8) Level of compliance, 9) Nature of program completion (e.g., successful or unsuccessful), 10) Conditions and requirements; 11) Services and programming provided; and 12) Arrests, petitions and dispositions for new offenses that occurred while in the program.
2. Programs covered by this Administrative Order are the following: Alternatives to the Court Experience (ACE), the Juvenile Behavioral Diversion Program (JBDP), Here Opportunities Prepare you for Excellence (HOPE) Court, and juveniles placed under Department of Youth Rehabilitation Services (DYRS) commitment; and

ORDERED, that CJCC may inspect, compile, and analyze data described in D.C. Code § 22-4234(b-5) regarding aggregate outcomes of alternative dispositions and sentencing agreements:

1. CJCC may inspect record-level, identifiable data on juveniles who entered into a Deferred Disposition Agreement (DDA), Deferred Prosecution Agreement (DPA), or a Consent Decree with the Office of the Attorney General during the specified quarterly reporting periods, to include data on 1) Race, 2) Gender, 3) Date of Birth, 4) Offenses and/or charges that led to the alternative disposition or sentencing agreement, 5) Unique identifiers; 6) Start date, 7) Completion date, 8) Level of compliance, 9) Conditions and requirements; 10) Arrests, petitions and dispositions for new offenses that occurred while under the agreement; and 11) Outcome of the case associated with the agreement (I.e., dismissed, proceeded with prosecution, etc.)

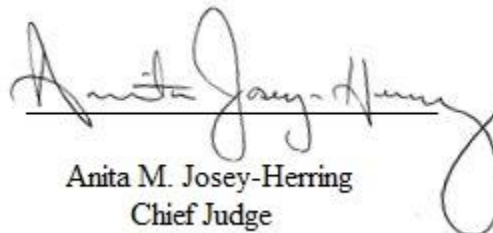
FURTHER ORDERED, that the partnering agencies' authorized personnel may provide CJCC with data and information from juvenile case records, juvenile social records, and police and other law enforcement records so that CJCC may compile and analyze the data and information for compliance with D.C. Act 25-175; and

FURTHER ORDERED, that no final analyses or reports prepared by CJCC staff shall contain any information from which it would be possible to identify any party, witness, social worker, judicial officer, or other person contained or mentioned in the juvenile records, and once pertinent analyses and reports have been prepared, CJCC staff shall delete any such identifying information from all of its records in accordance with CJCC's records retention policy; and

FURTHER ORDERED, that anyone with access to records covered by this order must safeguard, keep confidential, and store such records in a secure manner to prevent unauthorized access; and

FURTHER ORDERED, that CJCC shall not disclose record-level data to any other person or for any other purpose without prior approval of the Chief Judge of the Superior Court of the District of Columbia.

SO ORDERED.



Anita M. Josey-Herring
Chief Judge

Date: September 29, 2023

Copies to:

Judicial Officers
Executive Officer
Clerk of the Court
Office of General Counsel
Division Directors
District of Columbia Bar

Daily Washington Law Reporter
Library