

NOTICE

Small Claims Virtual Public Forum

Save the date for the Small Claims Virtual Public Forum on Wednesday, **March 16, 2022 at 4:00 p.m.** We will be joined by Chief Judge Josey-Herring and the division leadership.

Please submit questions in advance to CivilTownHall@dcsc.gov. Please include Small Claims Town Hall in the subject line. Please submit all questions by 5:00 p.m. on March 11, 2022.

If you wish to be added to the Small Claims distribution list, please email CivilTownHall@dcsc.gov and include your name and the email address with your request. Please include Small Claims Distribution in the subject line.

Webex Instructions for joining the town hall appear on the next page.

For questions about this Notice, please contact the Civil Division Director's Office at 202-879-1680.

JOINING THE TOWN HALL:

Method 1: Laptop

Direct URL Link to your Personal Room:

<https://dccourts.webex.com/meet/DCCourtsTownHall>

Method 2: Laptop

Root Website: <https://dccourts.webex.com>

Enter Meeting ID under **JOIN A MEETING:** 173 656 6280

Method 3: iPad/Smartphone

Download **Cisco WebEx Meetings** App from your App Store (*iTunes App Store or Google Play for Androids*)

Click **JOIN MEETING**

Copy and Paste Direct URL Link to join:

<https://dccourts.webex.com/meet/DCCourtsTownHall>

Method 4: Dial-in by Phone (Audio Only)

Local Toll: **202-860-2110**, then enter Meeting ID: 173 656 6280#, #

Toll Free: **844-992-4726**, then enter Meeting ID: 173 656 6280#, #